

Student Name Change Form

Student
ID #:

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Guilford Technical Community College
P. O. Box 309, Jamestown, NC 27282

Directions: Submit to Enrollment Services an **Official State or Federal Photo ID** along with an original or notarized copy of one of the following: **birth certificate**, valid **U.S. Passport**, **marriage license**, **original divorce decree** that includes a specific decree granting restoration of the maiden or other name, **court order** signed by judge, or **Certificate by Naturalization**. Documentation is required.

Reason For Name Change: () Citizenship by Naturalization () Correction

() Marriage* () Divorce* () Court-Action*

* Documentation must be attached

Incorrect Name: (please print)

_____ (First) _____ (Middle) _____ (Last)

Contact Phone #: _____

Date of Birth: _____

Correct Name: (please print)

_____ (First) _____ (Middle) _____ (Last)

Authorization - Please read and sign: The information on this form and the attached documentation represent accurate and legally acceptable proof of my name. Please change all records to reflect this name.

Student's Signature: _____ **Date:** _____

For Office Use Only:

This form must be submitted to the Enrollment Services Office with appropriate documentation and signed by the person that accepts the form. **Staff Person that received information:**

Name: _____ **Office:** _____ 09/14